

Dear Teacher Applicant

'Connecting you faster'

We are delighted to have you join our exciting and growing pool of teachers. We value you and take great pride in equipping and connecting great teachers (you) to great schools.

There is a high demand for quality relief teachers, and our mission for the past 28 years has been to provide schools with simply better, faster and more reliable teachers for every situational need.

I am looking forward to receiving your application and getting you earning in the very near future.

Thank you again for choosing quick Help teaching services. We can't wait to have you on the team!

Kylie van der Bel
Director

2020 APPLICATION FOR RELIEF TEACHING

a. PERSONAL

First Name: _____ Preferred Name: _____

Surname: _____

Address: _____

Mobile No: _____ Post Code: _____

Email: _____

PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION

b. MOST RECENT TEACHING

School: _____ Level(s): _____ Year: _____

c. TEACHER REGISTRATION

Full | Provisional | Subject to Confirmation | Limited Authority (please circle)

Registration No: _____ Expiry Date: _____

MoE No: _____

Year of Graduation: _____ College: _____

d. REFEREES (at least one New Zealand based referee)

Name: _____

Name: _____

School: _____

School: _____

Contact No: _____

Contact No: _____

Relationship: _____

Relationship: _____

e. PLACEMENT INFORMATION

1. First available date for relieving: _____

2. Preferred class levels:

Years 1 – 4 Years 4-6 Years 4 – 8 Years 9 – 13

Secondary school specifics if any,

Subjects & Levels: _____

3. STRENGTHS (e.g. Reading Recovery, Te Reo, Special Needs, ESOL, Music, Drama)

1st _____

2nd _____

4. Do you qualify to work in a special character Christian or Catholic integrated school? (Please state)

5. Please list any school(s) that you do not wish to work at through a Quick Help placement? These are your nominated schools that already contact you privately to work at.

i. _____ iii. _____

ii. _____ (Maximum of three schools)

Office use only:

ID Check & Interview

Data entered

Police Check

Payment received

Reference Check

Confirmation sent

LEGAL

Have you ever been convicted of an offence against the law apart from summary offences?

YES / NO

If yes, please supply relevant court details separately

I agree to Quick Help teaching Services contacting my referees directly for a statement of my ability in relations to this application. initial: _____

I agree to inform Quick Help Teaching Services of any changes to my registration status, including investigations status. initial: _____

I agree to permit Quick Help Teaching Services to do regular Police Checks on me. initial: _____

In accordance with the Vulnerable Children's Act, I confirm that I have been, I am, and I will continue to be safe and suitable to work with children. initial: _____

All information supplied with the application is true, full and correct. initial: _____

CONTRACTUAL AGREEMENT

Please tick all the following:

- I am 100% aware that my contract will be terminated immediately if, having been placed in any school (that is not a listed nominated school above) by Quick Help Teaching Services, I then accept ANY additional work without first notifying Quick Help Teaching Services.
- I agree to treat this as a further Quick Help Teaching Services placement and will advise Quick Help Teaching Services as soon as possible, the day of.
- I am aware that Quick Help Teaching Services has no obligation to find me relief teaching every day that I am available but I know that they will do what they can.
- I am aware that it is my responsibility and in my interest to contact Quick Help Teaching Services every Sunday to advise my availability for the coming week.
- I accept and agree to pay Quick Help Teaching Services, on receipt of an invoice.
- In the case of accepting a Long-Term relieving position, (4 weeks/20 days plus) I agree to pay Quick Help a one-off fee of \$199.00 (\$299 if you are a CASUAL Quick Help teacher)

APPLICANT'S SIGNATURE: _____ Date: _____

COSTS Please select (tick) one of the following options for the 2020 school year:

- Quick Help VIP Teacher QH Annual Membership Fee \$ 99.99 (excluding GST)
Quick Help as your exclusive provider, except for the schools nominated in question 5 (maximum 3) who contact you directly. ALL other schools are still welcome to book you but the contractual obligation is on you, as a Quick Help team member, to ensure that both you, and the school notifies Quick Help teaching services of the booking.
- Quick Help Casual Teacher QH Annual Membership Fee \$ 199.99 (excluding GST)
Quick Help is one of your providers i.e. you are also accessible directly by schools, and or online reliever databases.

I enclose: a. 2020 Annual Application form (completed)

b. A copy of my current practising certificate

c. A copy of TWO of the following: NZ Driver's Licence / NZ Passport / Birth Certificate accompanied by Proof of address (i.e. a utility bill).

Please note we also need to physically meet you and view your photo ID (as well as have on file) please make contact with Kylie on 022 656 8771 to arrange a time.

Please send or email back, please note processing time can be delayed due to police checks but usually is completed in 2 weeks.

Post address:

Quick Help Teaching Services
115 Harewood Road
Papanui
CHRISTCHURCH

Email: office@quickhelp.nz